SEATTLE PACIFIC UNIVERSITY

Test Accommodation Form

Student Name:_____

Professor:_____   Course:_____

Date of test:_____   Time of in-class test:_____

☐ Student requests a different test date/time due to time accommodation schedule conflict:_____

Professor to Complete

Different Test Date/Time: ☐ Approved   ☐ Denied   Time allotted for test in class: _____

Email or phone number for student to contact you for questions during test: _____

Instructions for Test
(Check all that apply. If none are checked, none will be allowed.)

☐ **Open Book**   ☐ **Open Notes**   ☐ **Computer**   ☐ **Calculator**

☐ **Scantron**   ☐ **Blue Book**   ☐ **Limited Notes**   ☐ **Online Test | Code: _____**

Choose: pink
              green
                                                      (Set accommodated time allotment online)

Any additional test instructions?

Completed Test Delivery Instructions

☐**Email Completed Test|Email: _____**   ☐ **will/TA will pick-up from CSS/Name of TA: _____**

**PLEASE NOTE: Tests and completed accommodation form should be delivered
at least 24 hours prior to scheduled test start time.
Testing materials can be delivered in person to CSS or emailed to dsstesting@spu.edu.**

Professor Signature: _____   Date: _____

Exam Time:

Accommodated Time: _____   Exam Start Time: _____   Exam End Time: _____

Completed Exam Pickup:

Date of Pickup: _____   Time of Pickup: _____   Picked up by: _____

Test received by: _____   OR ☐ Emailed to Faculty